

Getting Connected at SIUE

Obtaining your e-ID (user name) and password

Step 1: Apply for your e-ID.

In order to obtain the e-ID user name, you will need your student identification number, which is included in your admit letter. This is a nine-digit number that begins with 800.

Go to siue.edu/eid.

- Choose the “I want to get an e-ID” button
- Click “Continue”
- Enter your name (as submitted on your application for admission), birth date and SIUE student identification number (Please note: if you do not have a middle initial on file with the University, please leave that section blank)
- Identify yourself as a “student”
- Fill in all requested information and click “Continue”
- Next, you will be granted an e-ID and password. Write them down or print the page containing them. Your e-ID and password must be preserved within 60 days. A preservation email containing a secret key code and website URL will be sent to all external email addresses previously provided.
 - Visit the website URL listed in the email and enter your e-ID, password and secret key code. Please note: The e-ID will become inactive if not preserved within 60 days and will remain inactive until you preserve your e-ID (see Step 3).
- Choose a secret phrase and a clue. The purpose of this phrase and clue is to reset your e-ID password in the event that it is forgotten or lost.

Follow the directions on this page closely and remember your secret phrase.
- The following screen is the Acceptable Usage Agreement and must be accepted if you want to create your e-ID. Once you choose “I agree,” click “Continue.”

- The final screen displays your e-ID and password. **Write this information down, memorize it and keep it in a secure location. For security reasons, you will prompted every 365 days to change your password. Your e-ID user name will be with you the entire time you are a student at SIUE.**
- For the next 60 days, you will have full access to your e-ID and email account. Be prepared to preserve your e-ID as soon as you receive it.

Step 2: Updating your password.

SIUE passwords are valid for one year. You will receive an email notification prior to expiration. To modify the system-assigned password, visit siue.edu/eid and select “I know what my password is and want to change it.” Passwords are case-sensitive and require a combination of letters and numbers. Consider a mobile password manager for added convenience. For guidance on setting up one, contact the ITS Help Desk at 618-650-5500 or help@siue.edu.

SOUTHERN ILLINOIS UNIVERSITY
EDWARDSVILLE