

Application for Refund

SIUE Campus Recreation policy states that memberships are “nontransferable and nonrefundable.”

<http://www.siu.edu/campus-recreation/about/policies-procedures.shtml>.

Consideration of extenuating circumstances will be conducted on a case-by-case basis.

Note that any membership cancellation/refund granted will incur a \$25.00 processing fee.

Applicant Information

Please print

Full Name: _____ Date: _____
Last First M.I.

Are you a U.S. citizen or a permanent resident? Yes No

Are you or a family member an employee of any SIU campus? Yes No

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Date Membership Expires: _____ ID #: _____ Member Since: _____

Refunding: Membership Fitness Class Swim Lessons Personal Training Other _____

Basis for Refund

Indicate reason for refund request:

- 1. Military – activation/deployment/transfer *** Attach proof of impending activation/deployment/transfer**
- 2. Member’s death *** Attach copy of death certificate, obituary, funeral card etc.**
- 3. Illness that prohibits all physical activity *** Attach doctor’s note on official letterhead**
- 4. Other: _____ *** Attach appropriate evidence**

X _____
 Applicant signature

Office Use Only

Date request reviewed: _____

Reviewed by: _____

Refund granted Refund denied

Reasoning:
