



***Graduate Assistantship Application
Public Administration & Policy Analysis***

Eligibility for an internship through the Public Administration Department requires the applicant to be a **classified** graduate student at SIUE, **CANNOT** be employed full-time, and **CANNOT** hold any other graduate assistantship/internship or student worker positions on campus. Some positions are subject to criminal background check, consumer/credit report & FBI fingerprinting by the agency.

Internship opportunities are available on an as-needed basis by the surrounding area agencies and cities. After submitting your application and resume, it will be determined if precursory requirements are met. If so, you will be contacted by the Internship Director to schedule a preliminary interview via a Zoom meeting.

Your resume will be reviewed and placed in a holding pool until a position becomes available. The PAPA department will be contacted by the employing agency when a position becomes available, and at this time, your resume, if matching the given criteria, will be emailed to the prospective employer. If selected for an interview, the employer will contact you directly for an interview.

Please email the completed form along with PDF resume (1-2 pages) to: mpaprogram@siue.edu. You may include any other information for additional support of your application. Please place in the subject line: Internship Resume.

Date: _____

Name: _____ Student ID: _____

Current Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Home phone: _____ Cell phone: _____

Term you plan to enroll at SIUE: _____ Hiring Unit: PAPA

Eligible to work in the United States: Yes No

Undergraduate GPA: Overall _____ on a scale of _____

Last two years _____ on a scale of _____

Graduate GPA: Overall _____ on a scale of _____

Last two years _____ on a scale of _____.

Graduate Degree Program: _____

Please list three references:

Name: _____ Title: _____

Organization: _____

Address: _____

State: _____ Zip: _____ Phone: _____

Name: _____ Title: _____

Organization: _____

Address: _____

State: _____ Zip: _____ Phone: _____

Name: _____ Title: _____

Organization: _____

Address: _____

State: _____ Zip: _____ Phone: _____

I acknowledge the conditions of accepting an Internship position with Public Administration and Policy Analysis that I may not be employed full-time or hold any other graduate assistantship at SIUE, and a 3.0 GPA or higher is required to receive and retain an internship.

Signature: _____ Date: _____

Southern Illinois University Edwardsville is an equal opportunity employer and will not discriminate against any person on the basis of race, religion, national origin or sex in violation of Title VII.

Southern Illinois University Edwardsville prohibits discrimination against employees, applicants for employment and students on the basis of age, color, disability, marital status, national origin, race, religion, sex, sexual orientation, or veteran's status.

(Optional) Gender: Female Male

Ethnicity: Asian/Pacific Islander/Indian Subcontinent American Indian/Native Alaskan
 African-American Caucasian Hispanic Other

Country of Citizenship: (if other than the United States): _____

09/28/2020